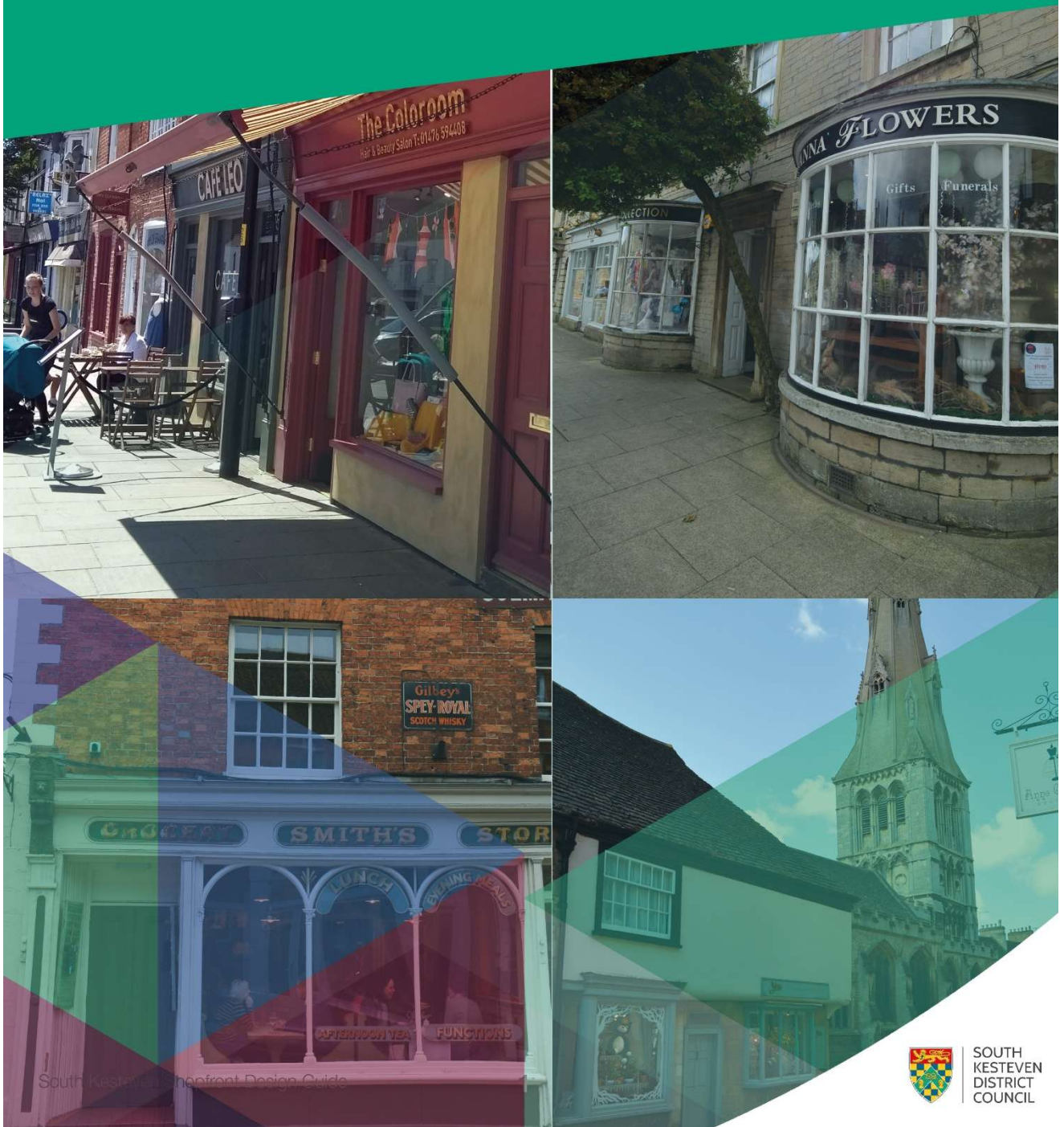


South Kesteven Shopfront Maintenance Grant Terms and Conditions



South Kesteven Shopfront Design Guide



SOUTH
KESTEVEN
DISTRICT
COUNCIL

South Kesteven Shopfront Maintenance Grant – Terms and Conditions

The South Kesteven Shopfront Maintenance Grant is made available through the UK Shared Prosperity Fund, distributed by South Kesteven District Council on behalf of His Majesty's Government.

As such grant recipients must accept the following terms and conditions which are applicable to all grants offered through the UK Shared Prosperity Fund.

All grant monies must be fully spent within the funding year in which it is awarded which, for this award, begins on the 1st April 2025, and ends on 28th February 2026.

There can be no deviation from these terms. Should you be awarded a grant your signed acceptance of these terms must be returned to South Kesteven District Council before any funding can be released to you.

You must follow the following procurement guidelines set out by His Majesty's Government.

- **If the value of individual items or services being purchased is less than £2,499 (excluding VAT) then your organisation may place a direct award. (i.e. no need to secure multiple quotes).**
- **If the value of individual items or services being purchased is between £2,500 and £24,999 (excluding VAT) then you must request and supply 3 written quotes from relevant suppliers of goods, works, and/or services.**
- **If the individual items or services being purchased is greater than £25,000 (excluding VAT) then you must run a formal tender process.**

South Kesteven District Council will award funding to the value of the lowest priced quote to ensure value for money. If you wish to choose to accept a more expensive quote, you will be responsible for funding the additional expense.

If your organisation is Value Added Tax (VAT) Registered, VAT cost will not be considered eligible expenditure and will not be included within the grant value.

South Kesteven District Council will seek to recover the grant funding if not spent on identified eligible expenditure within the timeframe prescribed above.

Financial support provided by South Kesteven District Council on behalf His Majesty's Government should be acknowledged on all relevant printed publicity, on websites and in information given to the press. Relevant branding and publicity guidance will be provided and must be followed at all times.

Your organisation must ensure that its project or event operates within the requirements of all legislation.

Your organisation should ensure equality of opportunity and the elimination of discrimination in the delivery of its project.

As the recipient you will need to make sure that all appropriate measures are in place for the delivery of the funded project (e.g. insurances; planning consents; building control authorisation). South Kesteven District Council accepts no liabilities for or in the delivery of this project.

Without exceptions, South Kesteven District Council reserve the right to withhold or recover funding should there be any breach in these terms and conditions.

You will be required to inform South Kesteven District Council of the completion of the project, and to provide evaluation information outlined in the grant guidance document before the 31st March 2026. You will also need to provide relevant invoices and a bank statement showing payments made.

Organisations who do not complete and return a satisfactory Project Completion Report may be required to return their funding and will not be considered for future funding.

Applicants must consider whether the UK Shared Prosperity Fund (UKSPF) investment will be used to provide a subsidy and if so whether that subsidy will contravene the UK's obligations on subsidy control, or the Subsidy Act 2022. Further guidance can be found at the following link: <https://www.gov.uk/guidance/uk-shared-prosperity-fund-subsidy-control-7>

Confidentiality and Publicity

South Kesteven District Council will coordinate the initial press release promoting and celebrating the awarding of the grant. Prior to this, grantees must not contact the press with regards to this grant funding, or in any way publicise the receipt of the grant without approval from South Kesteven District Council. This includes any promotion on websites or social media, or by word of mouth.

Information submitted by grantees will be disclosable to Government Offices, with the information used in monitoring reports.

South Kesteven District Council is subject to Freedom of Information Act 2000 requests. Under the Freedom of Information Act 2000, grantees may be required to release details of their application, personal details will be redacted in the response to any request.